



SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

Meeting to be held in Civic Hall, Leeds on
Monday, 8th February, 2010 at 10.00 am

A pre-meeting will take place for ALL Members of the Board
in a Committee Room at 9.30 am

MEMBERSHIP

Councillors

- B Anderson (Chair) - Adel and
Wharfedale;
- A Barker - Horsforth;
- A Blackburn - Farnley and Wortley;
- A Castle - Harewood;
- R Downes - Otley and Yeadon;
- J Dowson - Chapel Allerton;
- D Hollingsworth - Burmantofts and
Richmond Hill;
- G Hyde - Killingbeck and
Seacroft;
- J Jarosz - Pudsey;
- J Marjoram - Calverley and
Farsley;
- L Mulherin - Ardsley and Robin
Hood;
- M Rafique - Chapel Allerton;

Please note: Certain or all items on this agenda may be recorded on tape

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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on the agenda.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To receive and approve the minutes of the previous meeting held on 11th January 2010.</p>	1 - 6
7			<p>EXECUTIVE BOARD - MINUTES</p> <p>To receive and note the minutes of the Executive Board meeting held on 6th January 2010.</p>	7 - 12
8			<p>INQUIRY INTO RECYCLING</p> <p>To consider a report from the Head of Scrutiny and Member Development presenting evidence as part of the Board's inquiry into Recycling.</p>	13 - 24
9			<p>DOG FOULING ENFORCEMENT - RECOMMENDATION TRACKING</p> <p>To consider a report from the Head of Scrutiny and Member Development presenting an update against the Board's recommendations arising from it's earlier review of Dog Fouling Enforcement.</p>	25 - 36

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p>ASYLUM SEEKER CASE RESOLUTION - RECOMMENDATION TRACKING</p> <p>To consider a report from the Head of Scrutiny and Member Development presenting an update against the Board's recommendations arising from it's earlier Inquiry into Asylum Seeker Case Resolution.</p>	37 - 48
11			<p>CURRENT WORK PROGRAMME</p> <p>To receive a report from the Head of Scrutiny and Member Development on the Board's current programme.</p>	49 - 68
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday 8th March 2010 at 10.00am (Pre Meeting for Board Members at 9.30am)</p>	

Agenda Item 6

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

MONDAY, 11TH JANUARY, 2010

PRESENT: Councillor B Anderson in the Chair

Councillors A Blackburn, A Castle,
R Downes, G Hyde, L Mulherin and
M Rafique

77 Councillor Kabeer Hussain

The Chair reported on the recent sudden death of Board Member, Kabeer Hussain. The Board observed a silence in respect of Councillor Hussain.

78 Late Items

The Board received a supplementary agenda which included an additional appendix to Agenda Item 10, Inquiry into Integrated Offender Management.

79 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Dowson, Hollingsworth, Jarosz and Marjoram.

80 Declarations of Interest

Councillor G Hyde declared a personal interest in Agenda Item 9, Procurement of the Grounds Maintenance Contract for 2011 – Draft Interim Statement, due to his position with the East North East ALMO. (Minute No.85 refers)

81 Minutes - 14th December 2009

RESOLVED – That the minutes of the meeting held on 14 December 2009 be confirmed as a correct record.

82 Matters arising from the Minutes

Minute No.69 – Minutes and Matters Arising 9th November 2009

- Details of customer profiling data from the ALMOs and information on the number of customers taking advantage of the Council's incentive scheme for downsizing properties had been circulated to Board Members.
- Members had been issued with a draft project timeline relating to the introduction of additional Dog Control Orders in Leeds. Members expressed disappointment that this would not be fully implemented until April 2011, 2 years after the completion of the Inquiry.

Draft minutes to be approved at the meeting
to be held on Monday, 8th February, 2010

- With regard to the new waste transfer station off Kirkstall Road, the Chief Environmental Services Officers clarified that the commencement date for the traffic survey and details of future consultations with local residents would be firmed up during the next stage of the bidding process when the Council will be identifying the 2 final bidders. It was reported that finer details surrounding the times and volume of vehicle operation would also not be known until the next stage of the bidding process. It was noted that a report on this matter was due to Executive Board in February 2010.

Minute No.72 – Worklessness Review – Update

Members had been issued with a briefing note regarding the 4 Families pilot programme.

83 Executive Board Minutes

RESOLVED – That the minutes of the Executive Board meetings held on 24 November and 9 December be noted.

84 Inquiry into Recycling

The report of the Head of Scrutiny and Member Development summarised the previous session of the Board's Inquiry into recycling and also provided information from the Waste & Resources Action Programme (WRAP) on various recycling collection systems and other good practice guidance funded by Defra.

The Chair welcomed the following to the meeting:

- Samantha Veitch, Leeds Friends of the Earth
- Andrew Mason, Chief Environmental Services Officer
- Susan Upton, Head of Waste Management
- Rachel Gray, WRAP
- Andy Hartley, CO2Sense
- Councillor James Monaghan, Executive Member for Environmental Services

Andrew Mason and Susan Upton addressed the Board. Key issues highlighted included the following:

- Equality of access – acknowledging the need to provide recycling solutions to approximately 30,000 properties across Leeds.
- The opportunities arising from the recent industrial action to improve efficiencies.
- Rationalisation of collection routes – this was hoped to be completed by June and aims to release up to 9 refuse crews to be re-deployed for further recycling collections.

- Work with planning colleagues to improve provision for recycling within planning policies and applications
- Collection of food waste – that a six month pilot of 8,000 properties was to commence in February 2010. An evaluation would be reported to Executive Board following the pilot.

Samantha Veitch, Rachel Gray and Andy Hartley raised the following issues on behalf of their respective organisations:

- Examples of where successful increases in recycling rates in other urban areas had been achieved was shared with the Board – it was felt that restricting the collection of residual waste either through reduced numbers of collections or smaller bins had encouraged recycling.
- Recycling of glass – whether this should be done with other materials or not? It was reported that collection of mixed glass colours reduced the quality for recycling.
- Garden waste – that increased collections could have a negative impact by increasing the level of arisings. Greater emphasis was therefore placed upon providing more home composting units.
- Hard to reach properties – examples of offering alternative collection receptacles to residents in other authorities had proved successful.
- How to improve recycling opportunities for small and medium enterprises (SMEs) – these organisations often found it cost prohibitive or were unaware of facilities available. The role of the Council in supporting SMEs was felt to be important.
- Promotion of recycling and associated issues and how to educate on these issues.

Further to Members comments and questions, the following issues were discussed:

- Packaging of goods and how the Council could influence companies not to use excess packaging. It was suggested that the Council liaises with companies such as ASDA, who is already part of WRAP's programme to optimise packaging. Local authorities, in conjunction with Trading Standards, had powers to prosecute companies who used excess packaging, but this was rarely used.
- Recycling of plastics – markets for recycling plastics were strong, but there were complex issues regarding the kinds of plastics that could be recycled and most efficient means of collection and sorting.
- Members requested further detail on the cost benefits for improving recycling rates.
- Production of a local 'green' business directory – it was suggested that this could be brought to businesses attention when business rates were distributed.
- Education and training issues. WRAP offered training services to collection crews which could improve recycling rates.
- Members requested details of the findings from the fortnightly SORT collection pilot now that it is completed.

The Chair thanked those present for their attendance. It was reported that the third session of the Inquiry would take account of planning issues.

RESOLVED – That the report and discussion be noted in line with the Board's Inquiry into Recycling.

85 Procurement of the Grounds Maintenance Contract for 2011 - Draft Interim Statement

The report of the Head of Scrutiny and Member development referred to the Board's Inquiry into the Procurement of the Grounds Maintenance Contract for 2011 and meetings of the Board's Working Group. A draft interim statement was attached to the report.

It was requested that details of the analysis conducted by the Grounds Maintenance Project Board as outlined in Recommendation 6 be brought to the Board. It was reported that this would be added to the recommendation.

RESOLVED – That the Board's interim statement on the procurement of the new Grounds Maintenance Contract for 2011 be agreed.

86 Inquiry into Integrated Offender Management - Update

The report of the Head of Scrutiny and Member Development provided the Board with an update regarding their Inquiry into Integrated Offender Management,

An appendix to the report summarised meetings of the Board's working group that had been held in November and December 2009. This set out key issues raised to date as part of the Board's Inquiry.

RESOLVED – That the report and summary of the working group meetings be noted.

87 Work Programme

The report of the Head of Scrutiny and Member Development included a copy of the Board's Work Programme which included an update on the reviews being conducted by the Board's working groups. Also attached was the current Forward Plan of Key decisions for the period 1 January 2010 to 30 April 2010.

Members discussed the possibility of considering the recent and pending inspection of the ALMOs.

RESOLVED – That the report be noted.

88 Date and Time of Next Meeting

Monday, 8 February 2010 at 10.00 a.m. (Pre-meeting for all Board Members at 9.30 a.m.)

The meeting concluded at 11.35 a.m.

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EXECUTIVE BOARD

WEDNESDAY, 6TH JANUARY, 2010

PRESENT: Councillor A Carter in the Chair

Councillors R Brett, J L Carter, R Finnigan,
S Golton, R Harker, P Harrand,
J Monaghan, J Procter and K Wakefield

Councillor R Lewis – Non-Voting Advisory Member

158 Exclusion of the Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendices 1 and 2 to the report referred to in minute 171 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information as disclosure could be prejudicial to the commercial interests of the Council.

159 Declaration of Interests

Councillor Wakefield declared personal interests in the matters referred to in minutes 161, 162, 163, and 164 as a school and college governor.

160 Minutes

RESOLVED – that the minutes of the meeting held on 9th December 2009 be approved.

CHILDREN'S SERVICES

161 The Future of Primrose, City of Leeds and Parklands Girls High Schools, and of Girls Only Secondary Education in Leeds

The Chief Executive of Education Leeds submitted a report regarding the future of Primrose, City of Leeds and Parklands Girls High Schools, and with respect to girls only secondary education in Leeds.

During the discussion on this item it was agreed that the Board discount paragraph 3.6.1 of the report for the purposes of their consideration of this matter.

RESOLVED –

- (a) That approval be given to move to formal consultation on a proposal to close Primrose High School in August 2011, and to open a new 11-18

Draft minutes to be approved at the meeting
to be held on Friday, 12th February, 2010

Academy, sponsored by the Co-operative Group, with Leeds College as education partner, on the site in September 2011.

- (b) That approval be given to move to formal consultation on a proposal to close City of Leeds High School and for future use of the site for educational purposes.
- (c) That approval be given to move to formal consultation on a proposal to close Parklands Girls High School in August 2011, and to open a new co-educational 11-18 Academy, sponsored by the Edutrust Academies Charitable Trust (EACT), on the site in September 2011.
- (d) That approval be given for a city wide consultation on the future of girls only secondary education in Leeds.
- (e) That a further report be brought to this Board in April 2010 on the outcome of the consultations and progression of the proposals.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting in respect of the proposal referred to in (b) above insofar as the report included reference to a possible future hub development at the site of the City of Leeds High School which will be the subject of a further report)

162 Annual Standards Report - Primary

The Chief Executive of Education Leeds submitted a report providing an overview of primary schools' performance at the end of 2008/9, as demonstrated through statutory national testing and teacher assessment.

A correction in appendix 1 to the report was noted in that reference to the number of schools below the 55% floor target in paragraph 3.8 should read 34 and not 40.

RESOLVED – That the progress made, the implications of the new Ofsted framework and the implications for provision of support, challenge and intervention arising from the government white paper on 21st Century Schools be noted.

163 Annual Standards Report - Secondary

The Chief Executive of Education Leeds submitted a report summarising the progress made in relation to secondary school improvement in Leeds and providing a commentary on the challenges faced with respect to further improvement in the future.

RESOLVED –

- (a) That the progress made, the implications of the new Ofsted framework and the implications for provision of support, challenge and intervention arising from the government white paper on 21st Century Schools be noted.

- (b) That statistical information be provided to all members of the Board on performance levels in Leeds compared with other similar authorities.

164 Attendance and Exclusions Report 2008/09

The Chief Executive of Education Leeds submitted a report providing a summary of performance with respect to school attendance, persistent absence and permanent and fixed term exclusions in Leeds.

RESOLVED – That the report be noted.

165 Proposal for Statutory Consultation for Changes to Primary Provision in Horsforth in 2011

The Chief Executive of Education Leeds submitted a report on proposed consultation on two linked proposals for primary expansion in Horsforth for September 2011.

RESOLVED –

- (a) That approval be given for statutory formal consultation on the linked prescribed alterations to:
- i) change the age range of Horsforth Newlaithes Junior School from 7-11 to 5-11, whilst maintaining an admissions limit of 60, with an overall capacity of 420 children; and
 - ii) change the age range of Horsforth Featherbank Infant School from 5-7 to 5-11, and decrease the admissions number from 60 to 30, with an overall capacity of 210 children.
- (b) That the Board notes that the consultation on a proposed expansion of Horsforth West End Primary School, authorised under minute 153 of the last meeting, will coincide with the proposals authorised above.

166 Children's Services Improvement Board

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report providing an update on the proposal to establish an independently chaired Improvement Board to oversee the implementation of the Council's improvement plan for children's services.

RESOLVED –

- (a) That the proposal to establish an independently led Improvement Board be endorsed and that a further report be brought to the February 2010 meeting of this Board with proposed terms of reference for the new board; an outline of the proposed reporting arrangements and an updated Improvement Plan.
- (b) That consideration be given to the introduction of arrangements to secure that all political groups are kept informed of progress in Children's Services and afforded the opportunity to support that progress.

ADULT HEALTH AND SOCIAL CARE

167 'Your Hospital Your Say' - Leeds City Council's Response to the Consultation on Foundation Trust Status by Leeds Teaching Hospitals Trust

The Director of Adult Social Services submitted a report on the key strategic issues for the City arising from the public consultation being undertaken by the Leeds Teaching Hospitals Trust on their application to achieve Foundation Trust status and on the proposed formal response by the Council.

RESOLVED - That a formal written response be made to the consultation document 'Your Hospitals Your Say', with specific reference to the points outlined in the conclusion to the submitted report and detailed in section 3 of the report.

CENTRAL AND CORPORATE

168 Leeds City Region Forerunner Agreement

The Assistant Chief Executive (Planning, Policy and Improvement) and the Director of Resources submitted a joint report providing details of the city region Forerunner Agreement which was signed by Government and city region Leaders at the recent City Region Summit on 27 November 2009. The report also outlined the next steps in delivering the programme.

RESOLVED –

- (a) That the Forerunner Agreement commitments be noted.
- (b) That a further report be brought to the Board detailing the implications of the Agreement and its implementation for Council policy and governance.
- (c) That detailed briefing sessions be arranged, one for all political group leaders and members of this Board, and one for each political group.
- (d) That further consideration be given to the means of keeping the wider membership of the Council informed of city region developments on an ongoing basis.

DEVELOPMENT AND REGENERATION

169 Legible Leeds - City Centre Wayfinding Scheme

The Director of City Development submitted a report outlining the development of the on-street wayfinding scheme including a new pedestrian focussed 'Walk It' map, concept designs for the proposed new on-street pedestrian wayfinding units and the initial placement plan of where such units should be located.

RESOLVED - That the current position of the Legible Leeds project be noted, that the scheme as outlined in the report be approved and that authority be

given to incur expenditure of £1,200,000 on the proposed works as outlined in the report.

170 Proposed Middleton Enterprise Centre

The Director of City Development submitted a report on proposals for a new Enterprise Centre in Middleton funded by the Local Enterprise Growth Initiative.

RESOLVED – That authority be given to incur expenditure of £1,616,450 on the proposed Middleton Enterprise Centre.

171 Land at Czar Street, Leeds 11

The Chief Officer Libraries, Arts and Heritage submitted a report on proposals to contribute land owned by the Council to support the Old Chapel Rehearsal Studio project.

Following consideration of appendices 1 and 2 to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which were considered in private at the conclusion of the meeting it was

RESOLVED – That land at Czar Street, as identified on the plan attached to the submitted report, be declared surplus to requirements and that the freehold of the land be transferred to Old Chapel Music CIC for the construction of new rehearsal studios in return for the service benefits as detailed in exempt appendix 2 to the report.

172 Chapeltown and Armley Townscape Heritage Initiative Schemes

The Director of Environment and Neighbourhoods submitted a report on the proposed implementation of the Chapeltown and Armley Townscape Heritage Initiative Schemes, in accordance with the schemes' Delivery Programmes as agreed with the Heritage Lottery Fund and the Townscape Heritage Initiative/Town and District Centres Programme Board.

RESOLVED –

- (a) That scheme expenditure of £1,136,000 in respect of the Chapeltown and £1,223,000 in respect of the Armley Townscape Heritage Initiative grant schemes be authorised.
- (b) That, with reference to minute 258 of the meeting held on 13th May 2009, appropriate officers hold discussions with the Chair with a view to progressing the matter.

NEIGHBOURHOODS AND HOUSING

173 Employability Initiatives

The Director of Environment and Neighbourhoods submitted a report summarising the current claimant rates for out-of-work benefits and providing information on the new employability initiatives to support priority groups back into employment. The report also highlighted the changes required to enable the Council to continue to provide support to priority groups in a changing

funding environment to make best use of resources through partnership working.

RESOLVED – That the work to deliver targeted support to those at risk of becoming and remaining long term unemployed be noted and supported

174 Councillor Kabeer Hussain

The Chair referred to the recent death of Councillor Hussain and the Board stood in silent tribute.

DATE OF PUBLICATION: 8TH JANUARY 2010
LAST DATE FOR CALL IN: 15TH JANUARY 2010 (5.00 PM)

(Scrutiny Support will notify Directors of any items called in by 12.00 noon on 18th January 2010)



Originator: A Brogden

Tel:2474553

Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 8th February 2010

Subject: Inquiry into Recycling

Electoral Wards Affected: All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

1.1 At today's meeting, the Board will be considering evidence in line with session three of its inquiry into Recycling.

1.2 The purpose of this session is to consider the following issues:

- The relationship between Environment and Neighbourhoods and City Development to ensure that future recycling service proposals are reflected in planning policy and guidance;
- The role of the Council in ensuring that developers are making adequate provision for recycling within their planning proposals.

1.3 The Executive Member for Environmental Services and officers from Environment and Neighbourhoods and City Development will be attending today's meeting to discuss the above issues with the Board. A representative from the Waste Regional Advisory Group (WRAG) will also be attending to give an overview of their role in relation to waste planning, recycling and regional structures.

1.4 The following background papers are attached for Members' consideration:

- Appendix 1 - Report from the Director of City Development on recycling which includes an extract from the (currently draft) Sustainable Design & Construction Supplementary Planning Document.

- Appendix 2 – Briefing paper from WRAG on Waste Planning, Recycling and Regional Structures

2.0 Recommendations

2.1 The Board is requested to:

- (a) note the attached background papers;
- (b) consider the views of officers, Members and external representatives at today's meeting.

Background Papers

None



Agenda:

Originator: Dr T Knowland

Tel: 50643

Report of the Director of City Development

Scrutiny Board: Environment & Neighbourhoods

Date: 8th February 2010

Subject: Recycling

Electoral Wards Affected:

All



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Background

1.1 The Environment and Neighbourhoods Scrutiny Board is conducting an inquiry into Recycling. As part of the terms of reference, the Board is keen to discuss the relationship between Environment and Neighbourhoods and City Development in ensuring that future recycling service proposals are reflected in planning policy and guidance. Members also wish to discuss the role of the Council in ensuring that developers are making adequate provision for recycling within their planning proposals.

2.0 Guidance to developers

2.1 In terms of written material, the main document that will be used to guide developers to ensuring that they make sufficient provision for recycling within their developments will be the (currently draft) Sustainable Design & Construction SPD which replaces the Sustainable Development Design Guide (Leeds City Council 1998). The document is still in its consultation phase and will not be adopted until 2010/11.

2.2 The structure and content of the SPD is based on the categories and environmental issues covered by the Code for Sustainable Homes and includes guidance to developers on Energy & CO2 emissions, Surface water run-off, Health & wellbeing, Water, Waste, Management, Materials, Pollution and Ecology.

2.3 In the Code for Sustainable Homes, credits are assigned to each of these nine categories with minimum standards applying in some categories. The rating a home

receives depends on how it measures up in each category. The policy in the SPD will encourage major developments to reach Code Level 3 in 2010, level 4 in 2013 and level 6 in 2016.

3.0 SPD guidance on waste

- 3.1 Provision of adequate storage for recyclable and non-recyclable waste is one of the minimum requirements within the Code. The attached extract from the draft SPD includes standards that have been agreed with colleagues in Environment & Neighbourhoods.
- 3.2 By following the guidance in the SPD, developers are encouraged to consider waste management issues at an early stage in the design of a development. The adoption of the SPD will mean that sustainable design and construction are material considerations to be given weight in considering development proposals. The measures recommended in the guidance do not guarantee compliance with the Code for Sustainable Homes (nor with BREEAM – the non residential equivalent), but are a menu of good practice options that can be considered and used to drive up the sustainability performance of new development.
- 3.3 The final version of the SPD will be consulted on both internally and externally and will be fully illustrated, incorporating local examples and case studies of good practice to inspire future developments.

4.0 Recommendations

- 4.1 That Scrutiny Board note the content of the report and provide any comments on the waste guidance in the current draft Sustainable Design & Construction SPD.

13. WASTE

13.1. Background information on the current situation in Leeds

13.2. The environmental and health impacts of improperly managed waste, including the threat of climate change, are key concerns for our society. Landfilled biodegradable waste produces carbon dioxide and methane, both greenhouse gases, as a result of aerobic and anaerobic decomposition and these emissions intensify the natural greenhouse effect. Methane emissions are over 20 times as damaging as CO₂ in respect of climate change. Some of the methane emissions can be captured and used as an energy source. Even though some 78% of methane emissions from landfill is now captured and used for electricity generation, or flared, landfill emissions still account for a fifth of all UK methane emissions and just over 1% of UK greenhouse gas emissions. Recycling of materials cuts methane emissions from landfill and also reduces the rate at which virgin materials are used up, helping to save energy used in the extraction and the production phases. Biodegradable waste that cannot be recycled or reused represents a renewable energy source that has the potential to be used to provide electricity, heat or other fuels.

13.3. Since the early 1990s, the Government has advocated that a waste management hierarchy be incorporated into local policy. The waste management hierarchy is set out below in order of decreasing preference:

- Waste reduction;
- Reuse;
- Recycling and composting;
- Energy recovery with heat and power;
- Landfill with energy recovery;
- Landfill without energy recovery.

13.4. A total of 30.2 million tonnes of household waste is produced annually in the UK (Department for Environment, Food and Rural Affairs 2004). Currently in the UK around 75% of total household waste is still sent to landfill, even though the vast majority is reusable. Leeds' residents produce about 375,000 tonnes of solid municipal waste every year and whilst recycling and composting levels have risen, the amount of waste sent to landfill is high at 78%. By comparison, Germany recycles 57% of its waste and the Netherlands recycles 64%. The European Community Directive 99/31 sets a target of reducing biodegradable municipal waste sent to landfill to 75% of 1995 levels by 2010 and to 35% of 1995 levels by 2020.

13.5. Policy outlined in The National Waste Strategy 2007 (Department for Environment, Food and Rural Affairs 2007) is recognised through new targets to reduce the amount of household waste not re-used, recycled or composted from over 22.2 million tonnes in 2000. The Strategy aims to reduce this figure by 29% to 15.8 million tonnes in 2010, with an aspiration to reduce it to 12.2 million tonnes by 2020 – a reduction of 45%. This is equivalent to a fall of 50% per person (from 450 kg per person in 2000 to 225 kg in 2020). Nationally, energy from waste is expected to account for 25% of municipal waste treatment by 2020, compared to 10% today, which is less than the

34% by 2015 anticipated in 2000 (Department for Environment, Food and Rural Affairs (2007)).

13.6. The 'Integrated Waste Strategy for Leeds, 2005-2035' (Leeds City Council 2005a) contains a target of 40% recycling and more importantly, a target of 0% waste growth per household by 2020. The strategy sets out a clear aspiration for Leeds' future: *"our vision is of a zero waste city, where we reduce, reuse, recycle and recover value from all waste, and where waste becomes a resource."*

13.7. The analysis of the evidence in the Natural Resources and Waste DPD Resource Flow Analysis (2008) draws the following conclusions:-

- Waste generation in Leeds is slightly less than the national average for 2004 the most recent available national data. This reflects positively upon Leeds as the national waste arising trend has been upward in recent years; hence Leeds appears to bucking the national trend.
- Relative to the national targets, Leeds generally performs well with the notable exception of MSW being sent to landfill, where action to improve performance should be considered. Utilisation of MSW waste through some form of reduction, reuse and recycling is recommended.
- Not all waste streams have targets assigned, in particular, Construction, Demolition & Excavation and Commercial & Industrial waste streams. These are the two largest single contributors to the overall waste arising in the LCC area. The lack of targets may contribute to the high arising levels in these sectors and the NRWDPD should attempt to improved performance in these two waste streams.
- In relation to overall waste arising in Leeds, an emphasis should be placed upon reduction, reuse and recycling of waste in attempt to treat waste as a by-product and the landfilling of waste should only occur as a last resort.
- Energy from waste would provide a way to address many of the issues whilst reducing reliance on fossil fuels for energy generation and reducing the potential burden of increasing landfill tax.
- Waste arising in the LCC area would be well suited for use in biomass and CHP energy production and investigation of this potential is recommended.

13.8. The CSH includes 3 issues in this category whose aims are:-

Storage of non-recyclable waste and recyclable household waste	To recognise and reward the provision of adequate indoor and outdoor storage space for non-recyclable waste and recyclable household waste
Construction site waste management	To promote reduction and effective management of construction related waste by improving on performance which meets the Site Waste Management Plan (SWMP) regulations
Composting	To encourage developers to provide the facilities to compost household waste, reducing the amount of household waste sent to landfill

13.9. STORAGE OF NON-RECYCLABLE WASTE AND RECYCLABLE WASTE

13.10. Possible measures that may be used to recognise and reward the provision of adequate indoor and outdoor storage space for non-recyclable waste and recyclable waste include:-

- For individual houses provide internal storage capacity appropriate for maximum use of recycling opportunities and at least 60 litres per dwelling for internal storage of recyclable materials and sufficient external storage capacity for up to three 240 litre containers (to conform with Leeds City Council's SORT and green waste recycling scheme) and a composting container (large enough to compost 25% of household waste) per dwelling;
- Ensure all storage capacity must be accessible to disabled people and wheelchair users;
- Ensure that all storage capacity must be accessible to the waste collection crew. Access routes should be direct, free from obstructions and raised thresholds to allow easy manoeuvring of wheeled bins. Where changes in level are unavoidable suitable ramps should be provided;
- For developments of more than one residential unit, external storage capacity may be reduced providing that applicants demonstrate the provision of communal external storage is large enough to cater for all dwellings. This judgement must be based on a collection timetable agreed with Leeds City Council;
- Ensure that all communal external storage facilities are easily accessible to waste collection vehicles with sufficient space to allow uplifting and emptying of the provided communal storage containers;
- Storage space for non-residential units will need to be determined through negotiation depending on specific development types. Residential recycling rates will be applied in the first instance: so provision must be made for storing a minimum of 50% of commercial waste for recycling or composting;
- Provide facilities for the collection of materials for recycling; e.g. bottle, can and paper banks.
- Waste storage arrangements should prevent excessive odour in warmer weather conditions.

13.11. CONSTRUCTION SITE WASTE MANAGEMENT PLANS

13.12. Possible measures that may be used to promote reduction and effective management of construction related waste by improving on performance which meets the Site Waste Management Plan (SWMP) regulations include:-

- Maximise the re-use of existing buildings and structures on site or, where existing buildings cannot be re-used, utilise the materials as part of the new development or other developments nearby. Materials such as stone, slates, tiles, timber, paving and bricks are generally suitable for re-use;
- Excess material arising from construction should not be disposed of on site;

- Minimise, monitor, measure and report non-hazardous waste production;
- Sorting and separating materials on site for re-use and recycling and aim for at least 50% by weight or volume diversion from landfill;
- Identify any hazardous materials (eg asbestos), monitor, measure and report hazardous materials and arrange for containment and disposal by a licensed operator;
- Design that makes use of prefabricated units or whole units of construction materials;
- Provide on site storage of materials to minimise losses to damp or rain and that facilitates reuse on site or recycling.

13.13. COMPOSTING

13.14. Possible measures that may be used to encourage developers to provide the facilities to compost waste include:-

- For individual houses provide a composting container (large enough to compost 25% of household waste) per dwelling together with an information leaflet explaining why composting is important, materials that can be composted and troubleshooting advice;
- For flats or developments where composting would be inappropriate, the requirement for a composting container may be removed. Alternatives such as macerators should be considered;
- Composting toilets and reed bed systems for the treatment of foul water should be considered.

13.15. Further information

- Wastewatch is an environmental charity promoting sustainable resource use www.wastewatch.org.uk
- Envirowise offers UK businesses free, independent, confidential advice and support on practical ways to increase profits, minimise waste and reduce environmental impact. Available: www.envirowise.gov.uk
- Building Regulations, Approved Document H provides guidance on the arrangements for separate storage of waste for recycling: www.planningportal.gov.uk/england/professionals/en/1115314110382.htm
- BS 5906: 2005 Waste Management in Buildings – Code of Practice: <http://www.bsi-global.com/en/Shop/Publication-Detail/?pid=00000000030050097>
- 'Non-statutory guidance for site waste management plans': www.defra.gov.uk/environment/waste/topics/construction/pdf/swmp-guidance.pdf
- WRAP, guidance on site waste management and the Demolition Protocol. Available: <http://www.wrap.org.uk/construction/>

WASTE PLANNING, RECYCLING AND REGIONAL STRUCTURES

1. Local Authority Duties on Planning and Recycling

Planning Policy Statement 10 (PPS 10)

PPS10 and Planning for sustainable waste management : Companion Guide to PPS 10 states, under "Developing Planning Strategies for Waste" (para 3.8) that "Provision for the delivery of waste management infrastructure will require policies that reflect the needs of the relevant MWMS (*minerals and waste management strategy*) developed in accordance with Defra's guidance, and policies that shape non-waste-related development in relation to spatial planning concerns such as transport, housing, economic growth, natural resources and regeneration. This means that waste planning concerns must go wider than the main waste development policies set in Local Development Documents prepared by the Waste Planning Authority. Such concerns will include, for example, on-site re-use of construction & demolition (C&D) wastes, support for community composting schemes, and the provision of reduction and/or **recycling infrastructure** in housing or retail development."

[Paragraph 33, PPS10]

Examining the soundness of minerals and waste policies in core strategies - note for inspectors, Planning Inspectorate

This guidance outlines what to look for when examining core strategy policies on waste. At paras 4.6 and 4.7 this says, in relation to recycling:

"... As a minimum, the waste element of the Core Strategy should:

- Set out a planning strategy for sustainable waste management that enables sufficient opportunities for the provision of waste management facilities in appropriate locations, including waste recovery, **recycling** and disposal, focusing on delivering the key planning objectives in PPS10, including the movement of waste up the waste hierarchy..."

The core evidence base should support and justify the waste element of the Core Strategy. Reference may be made to the existing/previous Waste Local Plan and to waste policies in the (former) Structure Plan. More specific/technical evidence on waste could include RTAB Annual Reports, studies of particular waste streams (eg. commercial/industrial) and other technical information and reports on waste. The Council's Municipal Waste Management Strategy will be a key element of the evidence base, particularly for the municipal/household waste stream. The waste strategy should be based on a clear understanding of the dynamics of waste generation/management within the area, including estimates of existing/future waste arisings for each waste stream, targets for recovery/**recycling**/re-use of waste, and estimates of existing/future waste management/disposal capacity, including landfill."

In the basic questions at the end of the Planning Inspectorate document, it asks (in relation to a core strategy) "Does it set out a planning strategy for sustainable waste management that enables sufficient opportunities for the provision of waste management facilities in appropriate locations, including waste recovery, **recycling** and disposal, focussing on delivering the key planning objectives in PPS10, including the movement of waste up the waste hierarchy?"

2. Yorkshire and Humber Waste Regional Advisory Group (WRAG)

Yorkshire and the Humber (Y&H) has a well-attended WRAG that meets every quarter and is chaired by Government Office Yorkshire and The Humber. Membership is mainly comprised of all the region's Local Authority Waste Managers, along with representatives from the Environment Agency, Local Government Yorkshire and the Humber, (LGYH), Community Recycling Network (CRN), Yorkshire Forward (the RDA) and the RDA's resource efficiency delivery body formerly known as Resource Efficiency Yorkshire (REY), know part of CO2Sense Yorkshire.

The overall purpose of the group is to support Local Authorities (LAs) in achieving improved performance on waste issues, co-ordinating input to other regional forums & develop good communication links with them e.g. Regional Technical Advisory Board (RTAB).

The group also seeks opportunities to share best practise and strengthen partnership working between LAs and inform them about the good work going on in the region. WRAG also provides a forum for regional bodies with a stake in supporting LA performance to discuss their work. Invited speakers on different issues often include Defra policy leads to inform LAs in the region on recent national policy developments. The WRAG group has overseen several Defra and LGYH funded projects to help LAs work together on various issues, examples are given below.

WRAG has identified waste prevention as an area for collaborative work and is putting together a programme with support from the Regional Improvement and Efficiency Programme (RIEP) and WRAP. This is mostly working with householders to prevent the need for waste disposal. One element is to work on business waste and provide businesses with better information on a range of resource efficiency measures, including recycling. Leeds CC is supporting this work by sharing their handbook on business waste with other local authorities as part of the programme.

3. Links with Regional Technical Advisory Body – RTAB

Y&H has a well-supported RTAB, and its membership includes all of the region's Local Planning Authorities, plus the Environment Agency, Government Office and Yorkshire Forward.

The Regional Technical Advisory Body (RTAB) provides advice to regional planning bodies on the implications of waste management for the development and implementation of the Regional Spatial Strategy. To undertake this role effectively the RTAB draws from those with a direct interest in and knowledge of sustainable waste management and links into the Waste Regional Advisory Group.

WRAG and RTAB have members in common to share information and run joint projects, such as Defra funded piece of work to improve capacity of LA planners to understand waste issues.

4. WRAG Projects around Recycling

Research

The WRAG were keen to gain a better understanding of existing and future waste management infrastructure, and how we might try to better comprehend our capacity for waste management in this region in the short, medium and long-term. To that end, GOYH and the Environment Agency put together a short questionnaire. The results of the infrastructure and capacity survey will be analysed by the Environment Agency, with a view to creating a GIS map of facilities in our region. The results will be made available to local authorities and partners to use.

Delivering Excellence in Waste Management

This was an two year project to help share good practice on waste disposal between local authorities in the region, including best practice examples from outside the region. It helped build capacity of elected members on key issues by holding breakfast meetings, on key recycling and planning issues. There were also case studies provided on how authorities had tackled difficult issues, such as the move to alternate weekly collections. A key strand of the work was run by REY on providing resources, such as help with contracts, to help LAs find markets for their recyclates. Leeds CC played a key role in this work as overall lead on the project on behalf of the WRAG group.

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Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 8th February 2010

Subject: Dog Fouling Enforcement - Recommendation Tracking

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 This report shows progress against outstanding recommendations arising from the Dog Fouling Enforcement review conducted by the Board last year.
- 1.2 A standard set of criteria has been produced to enable the Board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions in the flow chart should help to decide whether a recommendation has been completed, and if not whether further action is required.
- 1.3 To assist Members with this task, the Principal Scrutiny Adviser has given a draft status for each recommendation. The Board is asked to confirm whether these assessments are appropriate, and to change them where they are not.

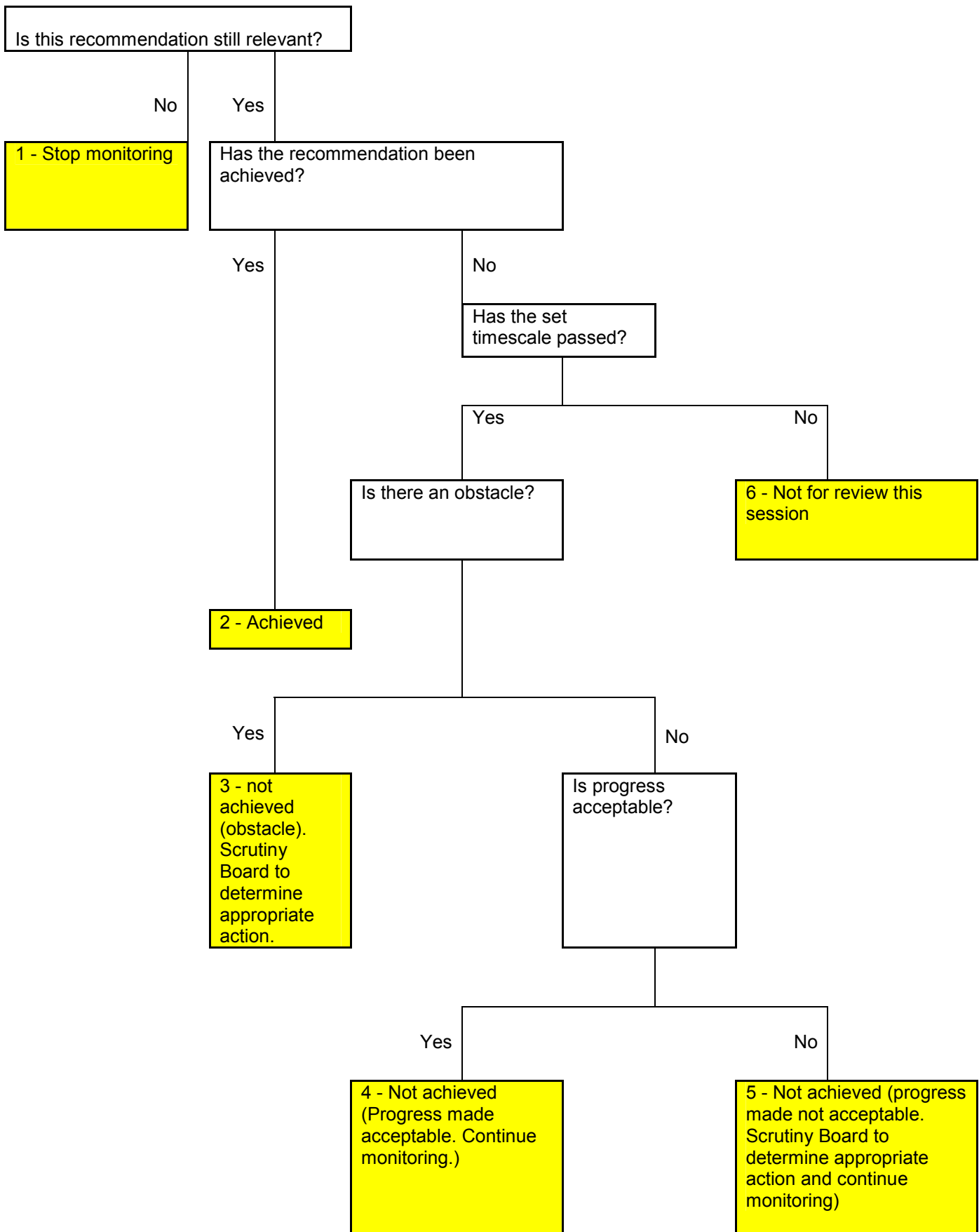
2.0 Recommendations

- 2.1 Members are asked to:
 - Agree those recommendations which no longer require monitoring;
 - Identify any recommendations where progress is unsatisfactory and determine the action the Board wishes to take as a result.

Background Papers

Scrutiny Statement on Dog Fouling Enforcement. February 2009.

Recommendation tracking flowchart and classifications:
Questions to be Considered by Scrutiny Boards



Recommendation Tracking – Progress Report (December 2009)**Categories**

- 1 - Stop monitoring
- 2 - Achieved
- 3 - Not achieved (Obstacle)
- 4 - Not achieved (Progress made acceptable. Continue monitoring)
- 5 - Not achieved (Progress made not acceptable. Continue monitoring)
- 6 - Not for review this session

Dog Fouling Enforcement (2009)

Recommendation for monitoring	Evidence of progress and contextual information	Status (categories 1 – 6) (to be completed by Scrutiny)	Complete
<p>1. That the Council works in close partnership with local parish and town councils to ensure the effective use of Dog Control Orders across the city and maximise available enforcement resources.</p>	<p>Formal response received in July 2009:</p> <p>All Parish and Town Council's (Secondary Authorities) to be contacted to:-</p> <ul style="list-style-type: none"> • Identify dog related issues within their area; • Ascertain which DCO's (if any) would be appropriate for their area • Discuss support and assistance for enforcement and educative campaigns, including erecting any signage <p>Current position: Correspondence has been sent to each Parish Council secretary inviting their initial observations on these issues.</p>	<p>4 - Not achieved (Progress made acceptable. Continue monitoring.)</p>	

<p>2. That the Director of Environment and Neighbourhoods determines a suitable figure for Leeds that will be enforced in relation to the maximum number of dogs that any one person can walk at any one time.</p>	<p>Formal response received in July 2009:</p> <p>Inaugural enquiries made with the National Association of Pet Sitters, who recommended no more than four dogs.</p> <p>The DEFRA Dog Control Order Guidance recommends a number of six dogs.</p> <p>Appropriate figure to be determined through the consultation process if this Dog Control Order is recommended.</p> <p>Current position:</p> <p>The final figure will be determined through the Dog Control Order consultation process. Government guidance of 6 dogs currently provides the most persuasive precedent.</p>	<p>4 - Not achieved (Progress made acceptable. Continue monitoring.)</p>	
<p>3. That the Director of Environment & Neighbourhoods carries out a review within the next 4 months of the options available to the Council to extend Dog Control Orders in Leeds.</p>	<p>Formal response received in July 2009:</p> <p>A detailed report entitled 'Dog Control Orders' dated 13th July 2009 was considered by the Board in response to this particular recommendation. This report summarised the type of Dog Control Orders available and the implications of each one. In terms of implementation, the following was highlighted within this report:</p> <p>It is anticipated that there will be a significant cost for implementation of any control orders, in addition to the signage costs. Prior to implementing any orders, an education and awareness campaign is recommended, which will also have resource implications.</p> <p>It is proposed that the Service will now discuss the Dog Control Review with the Executive Member for Environmental Services, following which the Service will consider options to adopt Dog Control Orders and the consultation process. The outcome of the consultation, along with data from the Dog Warden Service, will</p>		

	<p>determine which Orders are necessary and proportionate. The project timescale will be driven by the detailed consultation process.</p> <p>Current position:</p> <p>Executive Member for Environmental Services has been briefed.</p> <p>Multi Agency Project Board established to consider options for adopting Dog Control Orders. (See supplementary paper).</p> <p>The fiscal situation is of concern due to competing priorities but is being considered by the board.</p>	<p>3 - not achieved (obstacle). Scrutiny Board to determine appropriate action.</p>	
<p>4. That an action plan is drawn up on how the Dog Control Orders agreed upon following the review can be progressed. This action plan will be brought back to the Scrutiny Board for consideration by June/July 2009.</p>	<p>Formal response received in July 2009:</p> <p>The action plan will be determined through the dog control strategy, therefore the timescale has been amended as per the Director's response.</p> <p>Current position:</p> <p>A draft action plan timetable to progress to implementation of Dog Control Orders has been drawn up and shared with Members. Member concern over the proposed time scales are being reviewed. Management resources available to conduct the review have currently been reduced in order to meet budget pressures and so may prove to be a constraint on speeding up the time line</p>	<p>3 - not achieved (obstacle). Scrutiny Board to determine appropriate action.</p>	

<p>5. That the Director of Environment and Neighbourhoods will roll out the training programme for issuing Fixed Penalty Notices for litter and dog fouling over the next 12 months to all Neighbourhood Wardens and Park Ranger staff and recommend that this involves any other enforcement staff who may be able to carry out such works.</p>	<p>Formal response received in July 2009:</p> <ul style="list-style-type: none"> • All Environmental Action staff now trained and authorised to issue Fixed Penalties for litter and dog fouling. • Training complete for Park Rangers and Neighbourhood Wardens in North West area. Discussion taking place with relevant department as to how staff can implement this. • Neighbourhood Warden role currently under review. • Training Session to take place 25th June 2009 for Travellers Services Team and Otley Chevin Estate Officer. <p>Current position: Neighbourhood Warden restructure approved. Recruitment due to commence Feb 2010 to Community Environment Officer (CEO) and Community Environment Support Officer (CESO) posts, following which the officers will integrate into the Environmental Action Teams. The subsequent training programme will incorporate issuing fixed penalty notices for dog fouling, littering and other environmental crime offences where appropriate.</p> <p>The role of Park Rangers has been discussed with their managers who are supportive of the proposals. They are underway with negotiations on contractual terms so that this may be addressed. Senior Manager from Parks and Countryside attends the Dog Control Order Project Board meetings and will keep the board updated as appropriate.</p> <p>Gypsy Traveller Services staff now fully trained to issue fixed penalties for litter and dog fouling.</p>	<p>4 - Not achieved (Progress made acceptable. Continue monitoring.)</p>	
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<p>6. That the Director of Environment and Neighbourhoods conducts a review of existing staffing resources within the Dog Warden Team to determine whether it is adequate enough to meet current service demands.</p>	<p>Formal response received in July 2009:</p> <p>Review Conducted. 25% increase in stray dogs handled since Transfer of Responsibility from West Yorkshire Police, equivalent to one FTE dog warden post (at a cost of £22,631 p.a., plus on costs including vehicle hire and PPE). Budget review will need to be assessed to see whether these funds are available. In addition, competing priorities dictate that any absences will not be covered including current maternity leave.</p> <p>Meeting taken place with West Yorkshire Police HQ to improve partnership working and ensure efficiency in dealing with dangerous dog issues.</p> <p>Current position:</p> <p>Due to overall budget pressures and competing priorities it is not proposed to increase the dog warden establishment at this time. Any savings accruing from the introduction of DCOs and a revised kennelling contract will be used to review this position.</p> <p>Dangerous Dog Protocol currently being developed between Leeds City Council, West Yorkshire Police and the other four West Yorkshire authorities.</p>	<p>3 - not achieved (obstacle). Scrutiny Board to determine appropriate action.</p>	
<p>7. That the Director of Environment and Neighbourhoods ensures that the full budget provision for the Dog Warden Service each year, which includes the additional funding from West Yorkshire Police, is spent on improving that service.</p>	<p>Formal response received in July 2009:</p> <p>It was not felt appropriate to be prescriptive on how budgets are spent as this can detract from the flexibility needed to deliver a range of services according to varying demands. The Directorate is committed to tackling both the problems with stray dogs and also dog fouling; and therefore Recommendation 6 reports on scale of resources available.</p>	<p>1 - Stop monitoring</p>	

<p>8. That the contract specification for the provision of stray dog kennels is reviewed prior to its renewal and that further opportunities are explored to help generate greater interest from local suppliers.</p>	<p>Formal response received in July 2009:</p> <p>Kennelling of stray dog contract currently undergoing the procurement process. Market Interest Day for potential suppliers to be held 30th July 2009 to generate interest in the contract, in particular with local suppliers and support any applicant queries over the procurement and tender process.</p> <p>New kennelling contract is proposed to be a geographical framework, to reduce officer travelling time to kennels.</p> <p>New contract will be collaboration between Leeds, Kirklees and Wakefield Councils. Interest also received from Barnsley Council and West Yorkshire Police.</p> <p>Current position:</p> <p>Market Interest Day held and attended by several potential new suppliers, some of which showed definite interest in the kennelling contract. The contract is currently being advertised and the closing date for tender submissions is Wednesday 20th January 2009.</p> <p>The contract is a collaboration between Leeds, Kirklees and Wakefield.</p> <p>Internal process review taken place to assist officers by scheduling “kennel runs” to minimise travelling time.</p>	<p>4 - Not achieved (Progress made acceptable. Continue monitoring.)</p>	
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<p>9. That the Director of Environment and Neighbourhoods reviews an out of hours flexible working scheme for the Dog Warden Service and explores opportunities to utilise other relevant enforcement staff working out of hours to assist with the enforcement of dog fouling.</p>	<p>Formal response received in July 2009:</p> <p>Current contractual arrangements with dog warden staff specify normal office hours but officers do operate a flexible working system and work evenings/weekends, depending on operational and community needs. A move towards extending contracted hours or introducing shift patterns would have a significant financial impact.</p> <p>A bid has been submitted to Outer North East area committee well being fund for structured early morning, evening and weekend dog fouling patrols. Outer South since submitted an interest and further bid currently being prepared.</p> <p>Options to be explored further as part of the Dog Control Strategy.</p> <p>Current position: Existing staff continue to operate on a flexible working system, as per current contractual arrangements. Further options to be explored under the Dog Control Strategy (see recommendations 4 and 10).</p>	<p>4 - Not achieved (Progress made acceptable. Continue monitoring.)</p>	
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<p>10. That the Director of Environment and Neighbourhoods produces a Dog Control Strategy for Leeds by September 2009 setting out the duties of the Dog Warden Service; the current and potential role of other officers in enforcing Dog Control Orders; strategies for future education campaigns; and the implications of having additional Dog Control Orders for Leeds.</p>	<p>Formal response received in July 2009:</p> <p>Outline Strategy pertaining to the Dog Warden Service only (but identifying partners) will be drafted for the September 2009 deadline. A Strategy including the agreement of partners will take longer.</p> <p>October 2009:</p> <p>In October, the Board considered and welcomed the proposed Dog Warden Service Strategy.</p> <p>At this stage, it was noted that the full strategy involving partners will be formulated from the Dog Control Order Project Board, at which the board will also explore the use of Dog Control Orders in Leeds.</p> <p>The inaugural Dog Control Project Board meeting took place on Thursday 17th September 2009. At this meeting, the constitution was agreed, key stakeholders were identified and the project team was finalised.</p> <p>Current position:</p> <p>As above, a full strategy will be formulated from the Dog Control Orders Project.</p>	<p>4 - Not achieved (Progress made acceptable. Continue monitoring.)</p>	
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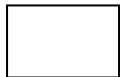
Report of the Director of Environment and Neighbourhoods

Scrutiny Board (Environment and Neighbourhoods)

Date: 8th February 2010

Subject: Dog Fouling Enforcement - Recommendation Tracking – Supplementary Report

Electoral Wards Affected: All



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Background

- 1.1 During 2008/2009, the Scrutiny Board (Environment and Neighbourhoods) conducted a review on Streetscene in the City. Arising from this review the board issued a Statement in February 2009 setting out conclusions and recommendations with regard to dog fouling and dog control.
- 1.2 A progress report is attached which details progress against outstanding recommendations arising from the Dog Fouling Enforcement review conducted by the Board last year.
- 1.3 It has been suggested that Scrutiny are unhappy about progress on the recommendations. This supplementary paper outlines the work undertaken so far and will help inform Scrutiny's considerations on progress..

Activity Undertaken

- 1.4 The Statement of Recommendations was issued in February 2009 and the proposed response to the recommendations was submitted by the Director of Environment and Neighbourhoods to the Executive Board on 1st April 2009. The Executive Board accepted the actions detailed in the response.
- 1.5 Following the Executive Board acceptance, the Service commenced working on the recommendations, in particular prioritising the items with approaching deadlines.
- 1.6 Recommendation 3 asked for a review of the options available to the Council to extend Dog Control Orders in Leeds. A detailed report entitled 'Dog Control Orders'

was considered by Scrutiny on the 13th July 2009. This report was welcomed by Scrutiny and enabled the move forward to implementing dog control orders.

- 1.7 Recommendation 10 asked for production of Dog Control Strategy for Leeds by September 2009. The formal response advised that an outline strategy pertaining to the Dog Warden Service only (but identifying partners) will be drafted for the September 2009 deadline but that a Strategy including the agreement of partners will take longer. This was produced and the Board welcomed the proposed Dog Warden Service Strategy at its October meeting.
- 1.8 Other recommendations were also addressed as outlined in the progress report during this and subsequent periods.
- 1.9 To progress the Dog Control Order assessment, consultation and implementation all relevant internal stakeholders needed to be involved. A project board was therefore established involving these stakeholders. This met in September 2009 which was the first viable date for board invitees.
- 1.10 The project board have begun the process of Dog Control Order implementation, which is governed by several key aspects including the identification of land to which orders should apply: the extent of application: consultation process and resource allocation.
- 1.11 A draft timeline was created which was generous but achievable given resource constraints faced by all project board Members. Given Members comments the board will review this timeline with a view to bringing the implementation date forward if feasible.
- 1.12 The Dog Control Project Board met on Friday 15th January 2010 and concluded to implement Dog Control Orders in a split fashion to expedite the process.

Conclusions:

- 1.13 The Service is committed to addressing the recommendations, expediently within the timescales stipulated. This is being done within existing resources at a time when great pressure is being placed upon these resources.



Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 8th February 2010

Subject: Asylum Seeker Case Resolution - Recommendation Tracking

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 During 2008/09, the Environment and Neighbourhoods Scrutiny Board conducted an inquiry into Asylum Seeker Case Resolution and published its final report in May 2009.
- 1.2 In September 2009, the Board considered the formal response to its inquiry recommendations and at that stage was pleased to note that a number of recommendations had already been achieved.
- 1.3 This report shows progress against the outstanding recommendations arising from the Board's inquiry.
- 1.4 A standard set of criteria has been produced to enable the Board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions in the flow chart should help to decide whether a recommendation has been completed, and if not whether further action is required.
- 1.5 To assist Members with this task, the Principal Scrutiny Adviser has given a draft status for each recommendation. The Board is asked to confirm whether these assessments are appropriate, and to change them where they are not.
- 1.6 Representatives from the Council's Refugee and Asylum Service, Yorkshire and Humber Regional Migration Partnership and UK Border Agency will be attending today's meeting to present this update and answer any further questions from Members.

2.0 Recommendations

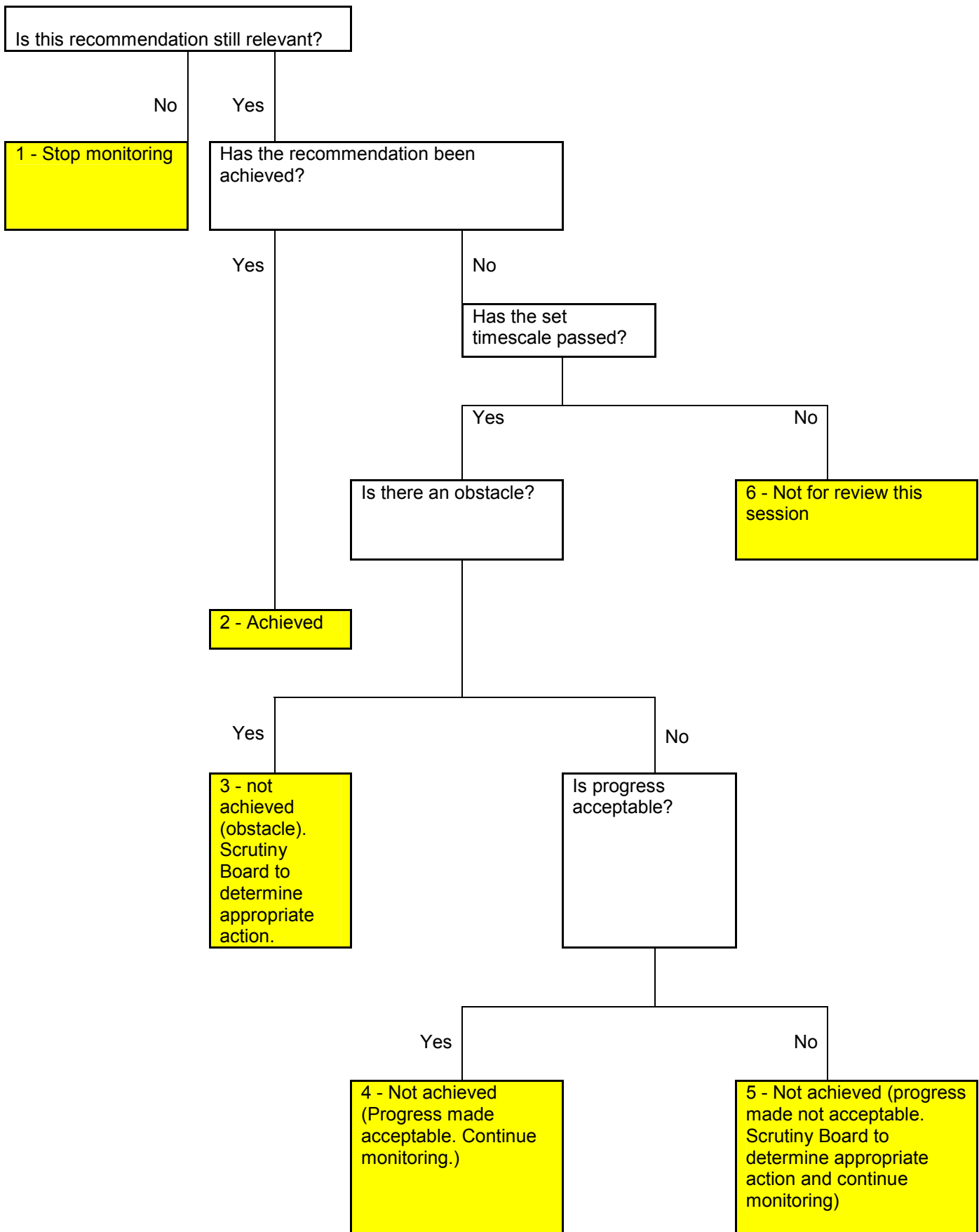
2.1 Members are asked to:

- Agree those recommendations which no longer require monitoring;
- Identify any recommendations where progress is unsatisfactory and determine the action the Board wishes to take as a result.

Background Papers

Environment and Neighbourhoods Scrutiny Board Final Inquiry Report on Asylum Seeker Case Resolution. May 2009.

Recommendation tracking flowchart and classifications:
Questions to be Considered by Scrutiny Boards



Recommendation Tracking – Progress Report (February 2010)**Categories**

- 1 - Stop monitoring
- 2 - Achieved
- 3 - Not achieved (Obstacle)
- 4 - Not achieved (Progress made acceptable. Continue monitoring)
- 5 - Not achieved (Progress made not acceptable. Continue monitoring)
- 6 - Not for review this session

Asylum Seeker Case Resolution (2009)

Recommendation for monitoring	Evidence of progress and contextual information	Status (categories 1 – 6) (to be completed by Scrutiny)	Complete
<p>Recommendation 6 That a deadline of August 2009 be given to UKBA by the Council to resolve those case resolution asylum seeker cases which fall under the provisions within the National Assistance Act and Children Act. Where this deadline is not achieved, we recommend that the Chief Executive of the Council writes to the Immigration Minister setting out the Council's concerns about the lack of progress made by UKBA in resolving such cases.</p>	<p>Formal Response provided in September 2009:</p> <p><u>Response of UK Border Agency Regional Director</u> The Case Resolution Directorate has agreed to review the Council's National Assistance Act and Children's Act cases, however it may not be possible to conclude all of these by August 2009. I understand that CRD is still waiting for a list of these cases to be provided by Leeds Asylum Team, as there have been some problems collating the list. I cannot, therefore, accept the deadline given within this recommendation.</p> <p><u>Response of Environment and Neighbourhoods Directorate</u> The Director recommends that the timescale for this action should be amended to September to allow time for the authority to collate the necessary information on those cases for which resolution is requested.</p>		

Action taken by the Board in September 2009:

With regard to this particular recommendation, the Board was informed at its September meeting that the Council had provided UK Border Agency with all the necessary information regarding its National Assistance Act and Children's Act cases that require resolution (83 in total). Whilst three of those cases had now been resolved, a further thirteen were expected to be resolved quickly. However, the Board learned that the UK Border Agency had refused to give an indicative timeframe for resolving the remaining cases due to other priorities. Members were concerned about the lack of commitment shown by the UK Border Agency to resolve those cases and agreed to take the matter up with UK Border Agency. The Chair wrote a letter to the Regional Director (North East, Yorkshire and the Humber Region) of UK Border Agency setting out the Board's concerns and received a written response in October 2009.

Current Position:Update from Leeds Refugee & Asylum Service

Only 76 of the 83 cases submitted to UKBA are subject to CRD. Of the 76 CRD cases, 3 cases were resolved prior to the last meeting and 13 new cases were identified as concludable. Of these LCC received notifications that 2 had been resolved and no further commitment to a timeframe to resolve the remaining 11 concludable cases or the more complex LA supported cases has been provided. However, further information from UKBA CRD has now confirmed that 6 NAA cases have been resolved from the 13 identified, but this has not communicated to LCC as agreed.

3 - not achieved (obstacle). Scrutiny Board to determine appropriate action.

	<p><u>Update from UK Border Agency Regional Director</u></p> <p>The original list of 83 cases has been reviewed and 76 were identified as CRD cases. 16 cases were identified as concludable at that stage; 9 have been concluded and the remaining cases are being processed, with 5 cases awaiting information from the applicants required to conclude the case. The case owner for Leeds has met with Leeds Council representatives to discuss the cases and a further review of the remaining cases will take place in January. Jeremy Oppenheim (Regional Director for North East, Yorkshire and the Humber Region) also wrote to Cllr Barry Anderson in October advising him of our intention to review these cases in January. CRD remains committed to working in partnership with local authorities to minimise the impact of our work on local services.</p> <p>The UKBA Regional Director for North East, Yorkshire and the Humber Region also wrote to Cllr Reynolds in October 2009 confirming our approach to these cases and the fact a further review would take place in January.</p>		
<p>Recommendation 7 That the UK Border Agency acknowledges the effective role of the Yorkshire and Humber Regional Migration Partnership and strengthens its communication links with the Partnership in future.</p>	<p>Formal Response provided in September 2009:</p> <p><u>Response of UK Border Agency Regional Director</u> We can always communicate more effectively, but you should note that I regularly meet with the Regional Migration Partnership manager and enjoy frequent and open communication. The Regional Migration Partnership manager also meets regularly with Senior UKBA Managers in the region and with the Regional Representation Manager for asylum. The Regional Representation Manager also works closely with the Y&H Strategic Migration Partnership on issues related to asylum support and accommodation, ensuring issues are resolved quickly. Members of the staff from the RMP are involved in the organisation for the UKBA open day in September and meet regularly with members of the asylum support team to discuss any issues.</p>		

	<p><u>Response of Yorkshire and Humber Regional Migration Partnership</u> The Partnership welcomes the Panel's request to UKBA to continue to use the Partnership structure to communicate and work with Leeds and other Local Authority partners in the region.</p> <p><u>Response of Environment and Neighbourhoods Directorate</u> The Director agrees with this recommendation and will write to the UK Border Agency urging that the communication links are strengthened.</p> <p>Current Position:</p> <p><u>Update from Yorkshire & Humber Regional Migration Partnership</u> We continue to communicate effectively with LA's working closely with UKBA. We are moving towards tailored local briefings for LA's, and are working with UKBA on specific issues such as dealing with the needs of children and young people.</p> <p><u>Update from UK Border Agency Regional Director</u></p> <p>The UK Border Agency continues to work in close partnership with the Yorkshire and Humber Regional Migration Partnership. Examples of effective joint working include the successful Stakeholder Open Day held in September (referred to above), a Destitution Seminar hosted by the Partnership with the UK Border Agency Asylum Lead as a keynote speaker and a recent joint Simplification Bill Consultation Event held in Leeds for regional stakeholders.</p>	2 Achieved	
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<p>Recommendation 8 That the Yorkshire and Humber Regional Migration Partnership takes a lead role on producing a joint action plan with the UK Border Agency, aimed at strengthening the communication links between all key partners across the region and that the Regional Director of the UK Border Agency plays a proactive role in overseeing the delivery of this action plan and reports back to the Strategic Migration Group on its delivery.</p>	<p>Formal Response provided in September 2009:</p> <p><u>Response of UK Border Agency Regional Director</u> UKBA is happy to work with our partners to improve communication across the region. I accept this recommendation.</p> <p><u>Response of Yorkshire and Humber Regional Migration Partnership</u> The Partnership will work with UKBA to develop a regional joint action plan to set out how we will work together to deliver Case Resolution in the region. We have already started discussions with CRD about the format and content of this, and a paper setting out how such an approach would work was agreed at the June meeting of our Strategic Migration Group.</p> <p><u>Response of Environment and Neighbourhoods Directorate</u> The Director will recommend this proposal to both the Yorkshire and Humber Regional Migration Partnership and the UK Border Agency.</p> <p>Current Position:</p> <p><u>Update from Yorkshire & Humber Regional Migration Partnership</u> Case Resolution is a continuing challenge, although working with UKBA we now have agreed numbers and schedules for delivery. The 'joint action plan' therefore is very much about a collection of local level agreements and targets. Individual LA's, including Leeds CC, have negotiated extensions to help deal with the impact of Case Resolution on communities.</p> <p>We are working with CRD nationally to encourage them to communicate more effectively, and they have attended a number of regional meetings to speak directly with regional LA's.</p>	<p>4 - Not achieved (Progress made acceptable . Continue monitoring)</p>	
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	<p><u>Update from UK Border Agency Regional Director</u></p> <p>There continues to be co-operation between the Partnership and the Casework Resolution Directorate (CRD) at both regional and national level. CRD Caseowners have regular liaison with Las, including Leeds and throughput numbers and timescales have been agreed. Where appropriate senior CRD staff have attended relevant regional meetings including the Asylum Impacts Group.</p>		
<p>Recommendation 9 That the UK Border Agency works with the Yorkshire and Humber Strategic Migration Group to explore alternative options for dealing with those individuals no longer eligible for Section 4 support will the aim of promoting a more cooperative approach.</p>	<p>Formal Response provided in September 2009:</p> <p><u>Response of Regional Director UK Border Agency</u> UKBA is happy to discuss with the SMG ways in which we can cooperate with them. However it should be noted that in order to qualify for section 4 support applicants must be destitute and meeting one of the following conditions they must have a Medical Condition, be Pregnant, have applied for AVR or there is no valid route of return, have an outstanding judicial review or out of time appeal. Under the Asylum Support Regulations, all Section 4 applicants' cases must be reviewed regularly. Should the applicant be considered to no longer meet the criteria for Section 4 support will be terminated. The position of the UK Border Agency remains that failed asylum seekers should return to their own country voluntarily.</p> <p><u>Response of Yorkshire and Humber Regional Migration Partnership</u> We will continue to work with UKBA, both in the region and nationally through LGA channels, to ensure that individuals coming off Section 4 are dealt with in a way that does not impact too negatively on individual local authorities such as Leeds – either financially or in terms of cohesion.</p> <p>The Panel will be interested to hear that since the report was drafted, there has been the announcement of further changes to Section 4, including some pilots on accommodation and payment cards. We are</p>		

	<p>currently working through regional and national structures to understand the potential impact of these changes on Leeds City Council and other local authorities in the region.</p> <p><u>Response of Environment and Neighbourhoods Directorate</u> The Director agrees with this recommendation and will request that the necessary action is undertaken by the UK Border Agency.</p> <p>Current Position:</p> <p><u>Update from Yorkshire & Humber Regional Migration Partnership</u> S4 payment cards have now been issued and are currently being distributed in the region. There is a continuing tightening of S4, and we are working to understand the impact on LA's of potentially more individuals not receiving support. We held an event on destitution in the region in December, and we are also working the national No Recourse to Public Funds Network to establish a regional LA group to share learning and practice in this area.</p> <p><u>Update from UK Border Agency Regional Director</u></p> <p>The UK Border Agency position in relation to failed asylum seekers remains the same in that we expect them to return to their own country voluntarily. The International Organisation for Migration has offices in Leeds and we work with them to facilitate links with partners so that the voluntary return provision can be more widely understood by stakeholders. Our hope is that greater understanding will enable stakeholders to promote the concept to failed asylum seekers with whom they come into contact.</p> <p>Improvements have been made to the S4 system with the imminent introduction of a payment card to replace the less secure voucher system. The card is accepted at many major retail outlets and reports from areas where the card is already in use have been positive.</p>	<p>4 - Not achieved (Progress made acceptable . Continue monitoring)</p>	
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<p>Recommendation 10 That the Council works closely with the Regional Asylum Impacts Group to ensure that the regional cluster guidance does not conflict with the Council's policies around community cohesion and equality.</p>	<p>Formal Response provided in September 2009:</p> <p><u>Response of Regional Director UK Border Agency</u> The Regional Cluster policy is regularly reviewed by the AIG and UKBA provides updated cluster numbers to each local authority monthly. The processes for suspension of areas are to be reviewed by the AIG during the next year and this review will take into account the requirements to maintain community cohesion and equality.</p> <p><u>Response of Yorkshire and Humber Regional Migration Partnership</u> The Asylum Impacts Group (which is a sub-group of the Strategic Migration Group) will continue to involve Local Authorities in the development and implementation of cluster guidance.</p> <p><u>Response of Environment and Neighbourhoods Directorate</u> The Director agrees with this recommendation. The Regional Asylum Impact Group meets quarterly and Leeds is represented by the Refugee and Asylum Service Manager.</p> <p>Current Position:</p> <p><u>Update from Yorkshire & Humber Regional Migration Partnership</u> The Asylum Impact Group continues to meet to ensure cluster guidance does not conflict with cohesion guidance. Members may also be interested to know however, that the numbers of people coming into the region and being accommodated at present is at a very low level indeed.</p> <p><u>Update from Leeds Refugee & Asylum Service</u> Numbers of CRD cases in Leeds have increased by 70 between October and December due to new cases moving onto support and private sector moves from around the region to Leeds. It was expected that a small amount of fluctuation in the numbers would happen, but an increase of this size was not anticipated. The overall numbers of asylum seekers in Leeds is dropping, but those who will receive a decision under this programme have increased.</p>	<p>4 - Not achieved (Progress made acceptable . Continue monitoring)</p>	
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	<p><u>Update from UK Border Agency Regional Director</u></p> <p>This system is working well with numbers consistently within agreed guidance. Action had been taken to reduce the population within Leeds to acceptable levels and this has been maintained. The review of the suspension policy is ongoing.</p>		
<p>Recommendation 11 That the Council continues to work closely with the UK Border Agency to ensure that systems are in place to target ‘cluster areas’ and provide for a greater choice of housing accommodation throughout the city.</p>	<p>Formal Response provided in September 2009:</p> <p><u>Response of Regional Director UK Border Agency</u> The contracts for housing are awarded to accommodation providers (including the Local Authority). The Local Authority is able to provide guidance to providers on community cohesion issues which would adversely affect service users if accommodation procured in areas where tensions were rising. The framework that currently exists provides for this advice and we hope that providers and the local authority continue to work proactively together to ensure that accommodation is the greatest choice is available. UKBA would not wish to constrain providers or control distribution of accommodation.</p> <p><u>Response of Environment and Neighbourhoods Directorate</u> The Director agrees with this recommendation. This work is ongoing and, through the agreed private provider procurement framework process, the authority is now better able to refuse the use of accommodation for asylum seekers if this impacts on community cohesion.</p> <p>Current Position:</p> <p><u>Update from Leeds Refugee & Asylum Service</u> This work continues through the procurement framework</p> <p><u>Update from UK Border Agency Regional Director</u> Use of the agreed protocol continues and with numbers below the agreed cluster guidance limits, we are not aware of particular areas of tension in relation to community cohesion.</p>	<p>4 - Not achieved (Progress made acceptable . Continue monitoring)</p>	



Originator: A Brogden

Tel:2474553

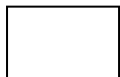
Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 8th February 2010

Subject: Current Work Programme

Electoral Wards Affected: All



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 A copy of the Board's work programme is attached for Members' consideration (appendix 1). This includes an update on the reviews being conducted by the Board's working groups.
- 1.2 Appendix 2 is the current Forward Plan of Key Decisions for the period 1st February to 31st May 2010.

2.0 Recommendations

- 2.1 The Board is requested to:
- (i) Determine from these documents whether there are any additional items the Board would wish to add to its Work Programme.
 - (ii) Receive and make any changes to the attached Work Programme following decisions made at today's meeting.

Background Papers

None

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SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED JANUARY 2010

Meeting date: 8TH March 2010			
Performance Management	To consider Quarter 3 information for 2009/10 (Oct – Dec).	All Scrutiny Boards receive performance information on a quarterly basis.	PM
Recommendation Tracking	This item tracks progress with previous Scrutiny recommendations on a quarterly basis.		MSR
Grounds Maintenance Contract for 2011	To consider the formal response to the Board's interim Statement relating to the procurement of the Grounds Maintenance Contract for 2011		MSR
Procurement of Contracts in Housing	To consider and agree the Board's final Statement following its review of the procurement of contacts in housing.		RP
EASEL Inquiry	To consider and agree the Board's draft inquiry report		RP
Addressing Fuel Poverty	To receive a briefing paper setting out the different types of schemes available to address fuel poverty.	This was requested by the Board during the December meeting.	B

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED JANUARY 2010

Meeting date: 19TH April 2010			
Annual Report	To consider the Board's contribution to the Scrutiny Annual Report.		
Worklessness	To consider and agree the Board's final Statement following its review into Worklessness.		DP
Housing Lettings Review	To consider and agree the Board's final Statement following its review of the housing lettings process.		DP
Inquiry into Recycling	To consider and agree the Board's draft inquiry report.		DP
Integrated offender Management Inquiry	To consider and agree the Board's draft inquiry report.		RP

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED JANUARY 2010

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Unscheduled Items			
ALMO Management Review	To review the current ALMO management arrangements.	This was a referral from the Executive Board Member for Neighbourhoods and Housing in June 2009. The Board has requested further clarification on the potential scope of this inquiry.	RFS
Area Management Review	To review the current Area Management functions, with particular focus on the role of Area Committees in Leeds.	This was a referral from the Executive Member for Neighbourhoods and Housing in June 2009. The Board agreed to include this in the work programme with a view to conducting a review later in the municipal year.	RFS
ALMO Inspections	To consider the findings of the ALMO inspections.	The Board raised this matter during its January 2010 meeting. A suggestion was made to establish a working group to look at the general findings arising from the ALMO inspections. It was noted at that stage that the WNWHL inspection had not been completed.	PM
Future options for Council Housing	To monitor developments in relation to future options for Council Housing.	This was a referral from the Central and Corporate Functions Scrutiny Board.	RFS

Key:

CCFA / RFS – Councillor call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

PM – Performance management

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED JANUARY 2010

Working Groups		
Working group	Membership	Current position
Lettings	Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde Councillor Mohammed Rafique	<p>The working group met on 26th January 2010 with representatives from the ALMOs/BITMO; Leeds Housing Options; Anti-social Behaviour Unit and Police Community Safety; Leeds Youth Offending Service; Adult Social Care; Children’s Services; NHS Leeds; and Leeds Partnerships NHS Foundation Trust. The main purpose of this meeting was to discuss the following:</p> <ul style="list-style-type: none"> • How the new Support Needs Assessment could be used as a tool for identifying the support needs of tenants and assist in making appropriate referrals to specialist support agencies • How this assessment process could assist in the prevention of anti-social behaviour and enable a more co-ordinated approach towards enforcement action where necessary. • Methods for ensuring that the information held on a customer’s Support Needs Assessment is accurate and updated on a regular basis and the resource implications linked to this. <p>A final working group meeting will be arranged during February.</p>

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED JANUARY 2010

Worklessness	Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde Councillor Josie Jarosz	<p>During January and early February, the working group conducted a visit to the Tunstall Road Job Shop to meet with individuals in receipt of support from Job Centre Plus. The working group also attended a workshop on Youth Unemployment, which was chaired by Jobcentre Plus and included various other key partners.</p> <p>A final working group meeting will be held during February.</p>
Grounds Maintenance Contract 2011	Councillor Barry Anderson Councillor Ann Blackburn Councillor Ann Castle Councillor David Hollingsworth	<p>The Board agreed its interim Statement in January and this will be considered by the Executive Board on 12th February 2010. A formal response to the Board's recommendations will be reported back to the Board in March 2010.</p> <p>Future meetings of the working group are yet to be determined.</p>

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FORWARD PLAN OF KEY DECISIONS

1 February 2010 – 31 May 2010

<p>Request to enter into a Supporting People contract with Connect Housing with an approximate total annual contract value of £488,600.37</p> <p>Authorisation to enter into a Supporting People contract with Connect for a period of 2(+1) years. This is for the following services: Floating Support Service for Refugees, Older People Floating Support Service, Floating Support for women with Children, Floating Support for People with Support Needs, Floating Support for Disabled People, Nowell Court. This is at an approximate annual cost of £488,600.37.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/2/10</p>	<p>n/a</p>	<p>Report to be presented to the Delegated Decision Panel</p>	<p>Appendix 2</p> <p>Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Award of a four year framework contract to provide "Emergency Waste and Recycling Collections" To approve the award of the above contract to those organisations selected following a competitive procurement exercise using the accelerated restricted procedure	Chief Officer Environmental Services	1/2/10	Legal and Democratic Services, HR, Streetscene Services	Contract Award Report	Chief Officer Environmental Services susan.upton@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Advice Agency Grant Allocations 2010/11 Approval of grant allocations to advice agencies in 2010/11 as follows:-</p> <p>Leeds Citizens Advice Bureau £771,352 (£763,715) Chapeltown Citizens Advice Bureau £354,489 (£350,979) Harehills and Chapeltown Law Centre £175,117 (£173,383)</p> <p>These amounts assume a 1% inflationary increase. If the budget setting process does not allow for this, then the grant allocations will remain at 2009/10 levels (figures in Brackets).</p>	<p>Chief Regeneration Officer, Environment and Neighbourhoods</p>	<p>1/2/10</p>	<p>Consultation regarding priority areas for activities in 2010/11 has been carried out with the advice agencies concerned</p>	<p>Report to Regeneration Management Team 2nd December 2009</p>	<p>Chief Regeneration Officer, Environment and Neighbourhoods julie.staton@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Low Energy Combined Heat and Power Plant at Yarn Street</p> <p>The Council will receive and programme manage up to £1.7m capital funding on behalf of the homes and Communities Agency to grant fund a low carbon combines heat and power plant serving up to 280 new homes to be built at Yarn Street, Hunslet which will enable residents to benefit from low cost energy</p>	<p>Director of Environment and Neighbourhoods (Portfolio: Neighbourhoods and Housing)</p>	<p>1/2/10</p>	<p>Consultation has already taken place with the Homes and Community Agency and the site developer. Local consultation was undertaken for housing development at the site as part of the Planning Application process.</p>	<p>Regeneration Management Team Report</p>	<p>Director of Environment and Neighbourhoods peter-anderson.beck@leeds.gov.uk</p>
<p>Private Sector Housing Needs and Future Investment priorities</p> <p>Approval of recommendations for the future strategy and investment in private sector housing in Leeds</p>	<p>Executive Board (Portfolio: Neighbourhoods and Housing)</p>	<p>12/2/10</p>	<p>Previously undertaken</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Chief Officer Environmental Services andy.beattie@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Grounds Maintenance Contract	Executive Board (Portfolio: Environmental Services)	12/2/10	Various key stakeholders have been consulted, including all Area Committees, as set out in the report	The report to be issued to the decision maker with the agenda for the meeting	Chief Officer Environmental Services stephen.smith@leeds.gov.uk
Waste Solution for Leeds - Residual Waste Treatment PFI Project - Results of Detailed Solutions bid phase Endorsing results of detailed bid solution phase. Amendment to project scope – in relation to waste transfer station.	Executive Board (Portfolio: Environmental Services)	12/2/10	Project Board Member Briefings and Executive Board clearance	The report to be issued to the decision maker with the agenda for the meeting	Chief Officer Environmental Services susan.upton@leeds.gov.uk
Lifetime Neighbourhoods (Round 6 Housing) Outline Business Case To approve the Outline Business Case and Project Affordability Position.	Executive Board (Portfolio: Neighbourhoods and Housing)	12/2/10	PFI Housing Project Board and PPP/PFI Coordination Board	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods christine.addison@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Mobile solution for Archouse February 2010	Executive Board (Portfolio: Neighbourhoods and Housing)	10/3/10	With Arms Length Management Organisations and Belle Isle Management Organisation	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods simeon.perry@leeds.gov.uk
Household Waste Sorting Site (HWSS) Strategic Review Agree <ul style="list-style-type: none"> • Policy for provision of HWSS based on national standards, best practise and Leeds specific population/tonnage data • Policy on cross border use • Number of HWSS required in total 	Executive Board (Portfolio: Environmental Services)	10/3/10	Previously undertaken	The report to be issued to the decision maker with the agenda for the meeting	Chief Officer Environmental Services susan.upton@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Chapelton and Armley Townscape Heritage Initiative schemes</p> <ul style="list-style-type: none"> For Executive Board to include an allocation of Leeds Local Enterprise Growth Initiative (LEGI) Funding into the Capital Programme of the City Council to assist funding the Armley and Chapelton Townscape Heritage Initiative (THI) schemes 	Executive Board (Portfolio: Neighbourhoods and Housing)	10/3/10	West Leeds Gateway Programme Board, IMP Act (Improving Chapelton), ward councillors	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods richard.spensley@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Update to Executive Board on Lettings Policy Review This report updates Executive Board on developments since the Executive Board meeting in July 2009, and is on the government's statutory guidance on allocations. It covers progress made on:</p> <ul style="list-style-type: none"> • Improving the management and allocation of tenancies • Greater sharing of information with the Police • the possibility of developing quotas or giving higher preference to good tenants • incorporating government guidance which allows local authorities to give greater preference to meet local priorities • ensuring the proposals for the lettings policy review are legally robust and contribute to the Council's equality duties 	Executive Board (Portfolio: Neighbourhoods and Housing)	10/3/10		The report to be issued to the decision maker with the agenda for the meeting	Chief Housing Services Officer kathryn.bramall@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>The Leeds Regeneration Framework, 2010 to 2030 Approval of the Leeds Regeneration Framework. This includes :-</p> <ol style="list-style-type: none"> 1. The strategy element, which consists of the Vision, the new objectives and the mechanism for determining where, when and how regeneration should take place across Leeds over the next 20 years. 2. The programme element, which sets out the headline milestones to be achieved within each of our current and planned major regeneration programmes. 	Executive Board (Portfolio: Neighbourhoods and Housing)	30/3/10	A wide-ranging consultation process has been ongoing since sept 2009. This has been led by the Chief Regeneration Officer, and has involved a large number of internal and external stakeholders. Papers on the proposed framework have been taken to, and supported by, a number of key groups, including Strategic Leadership Team, Worklessness Strategic Outcomes Group and Narrowing the Gap Board. In addition, consultation has taken place with senior management teams across the Council, and with Members and Chief Officers. Further consultation is planned for early next year, including with the Youth Parliament.	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods stephen.boyle@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
East Leeds Household Waste Sort Site Re-development To award contract to redevelop this waste recycling facility	Chief Officer Environmental Services	1/4/10	Local residents and Councillors prior to works commencing	Tender Documents	Chief Officer Environmental Services susan.upton@leeds.gov.uk

